



BUSINESS OPPORTUNITY Input Sheet

*All **red** areas with an asterisk * are required fields.*

MLS # _____ ***Area:** _____ ***Listing Price:** _____

***Address:** _____

***Business Name (Maximum 60 Characters)**

***Business Type (Maximum 60 Characters)**

***Business Age:** _____ ***Years Owned:** _____

***County:** _____ ***APN Number:** _____

Listing Approved Yes/No

***Property Subtype [Select One]**

Restaurant	Retail	Manufacturing	Wholesale	Service
Multi-Use	Office	Building	Warehouse	Auction

***Secondary Property Subtype [Select One]**

Restaurant	Retail	Manufacturing	Wholesale	Service
Multi-Use	Office	Building	Warehouse	Auction

***Business Hours (Maximum 100 Characters)**

DAYS	TIMES	OPEN	LUNCH HOURS	CLOSE
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

***Option Lease: Yes/No** ***Lease Price: \$** _____

***Lease Frequency**

Monthly	Quarterly	Annually
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***Office**

Office ID	Agent ID
Co-Office ID	Co-Agent ID

***Commission:** _____ ***Variable Commission: Yes/No** **Comments:** _____

***Submit Offer By Email: Yes/No**

***Offer Email Address (Maximum 60 Characters)**

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***Listing Type**

Exclusive Right	Exclusive Agency	Open
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Service Level

Limited Service	MLS Entry Only	Full Service	N/A
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***Short Sale: Yes/No**

***Foreclosure: Yes/No**

Owner Name

Owner Name

Occupant Name

Occupant Name	Occupant Phone
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Reason for Sale (Maximum 60 Characters)

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***Listing Period**

Listing Date	Expiration Date
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***On Market Date** _____

***Gross Sales: \$** _____

***Annual Expenses: \$** _____

***Present Lease Years:** _____

***Month Lease Payment: \$** _____

	Building 1	Building 2	Building 3
Unit ID			
Dimension			
Lease Rate			
Square Feet			
Warehouse Square Feet			
Office Square Feet			
Retail Square Feet			
Age			
Location			

***Business Bank Owned: Yes/No**

***Franchise: Yes/No**

***Chain: Yes/No**

***Showing Instruction**

Conference	Call Agent	Do Not Disturb	Drive By	Call Owner	Call Manager
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***Showing Info (Maximum 60 Characters)**

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***Business Revenue (Maximum 60 Characters)**

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Public/Internet Remarks (Maximum 3,000 Characters) Mixed case required

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Agent Only Remarks (Maximum 3,000 Characters) Mixed case required

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Documents Available

Profit/Loss Statement	Appraisal	Equipment List	Listing of Inventory	Tax Return	Cash Flow Analysis
Fixture List	Listing of Fixtures	Lease	County Code Inspect	No Documents	

Type of Lease

None	Trip. Lease	Net Lease	Gross Lease
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Licenses

None	Liquor	Beer and Wine	Other
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Financial Info

Tax Return	Owner	Accountant	Other
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Included in Sale

Real Estate	Training	Assets Only	Licenses	Business Entity	Lease Equip	Inventory
Phone System	Fixtures	Security System	Equipment	Franchise	Non Complete	Goodwill

Number of Employees

None	One	Two	Three	Four	Five	Six Or More
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Publish to IDX

Yes	Yes, Without Address	No
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Transmit to Internet: Yes/No

Notes: