



MLS APPLICATION – ADMIN SUPPORT

I give my permission and take full responsibility for _____
(ADMIN Support Name – Please Print)

to have Level _____ access in Rapattoni.

This will enable the above listed ADMIN Support to input and maintain all listings in your office.

I understand that I will be charged \$45.00 per quarter for each ADMIN Support with access.

Broker/Owner (Please Print)

Date

Broker/Owner Signature

Office Name and Address

ADMIN Support Name (Please Print)

ADMIN Email

ADMIN Phone/Fax #'s

Have you had Authorized access to the KCBOR MLS system in the past? (If yes, please provide approximate date and name?) _____

Prior ADMIN Name Used

Please note that all ADMIN Support staff is required to have one hour of training with the MLS Coordinator. The MLS Coordinator will contact the ADMIN member to schedule a date and time for training.

ACCESS Levels:

- **Level 3** **ADMIN is able to look up and do comps but NO input maintenance**
- **Level 4** **Input and maintain for specified individuals but not whole office**
- **Level 5** **Input and maintain for whole office including Broker/Owner**
- **Level 6** **Broker/Owner access**